



Contract Holder

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is: GSAAdvantage.gov

Schedule Title: Mission Oriented Business Integrated Services (MOBIS)

FSC Group: 874

Contract Number: **GS-23F-0462X**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at fss.gsa.gov.

Contract Period: Sept 7, 2011 to Sept 6, 2016

HMS TECHNOLOGIES, INC.

1 Discovery Place, Martinsburg, WV 25403-1844

Phone Number: 304-596-5583

Fax Number: 304-596-5589

Web site: www.hmstech.com

Contact for contract administration: roy.jones@hmstech.com

Business size: Other than small business concern.

Prices Shown Herein are Net (discount deducted)

Date: Sept 6, 2011

CUSTOMER INFORMATION PAGE

1a. Awarded SINs:

SIN	Description
874-1	Consulting Services
874-2	Facilitation Services
874-3	Survey Services
874-6	Acquisition Management Support
874-7	Program and Project Management

1b. Awarded Pricing:

Labor Category	SIN	Base Year 9/7/11-9/6/12	Option Year 1 9/7/12-9/6/13	Option Year 2 9/7/13-9/6/14	Option Year 3 9/7/14-9/6/15	Option Year 4 9/7/15-9/6/16
Analyst I	874-1	\$76.52	\$78.82	\$81.18	\$83.62	\$86.12
Analyst II	874-1	\$119.03	\$122.60	\$126.28	\$130.07	\$133.97
Analyst III	874-1	\$232.37	\$239.34	\$246.52	\$253.92	\$261.53
Survey Specialist	874-3	\$71.97	\$74.13	\$76.35	\$78.64	\$81.00
Contract/Procurement Specialist I	874-6	\$89.81	\$92.50	\$95.28	\$98.14	\$101.08
Contract/Procurement Specialist II	874-6	\$126.01	\$129.79	\$133.68	\$137.69	\$141.83
Contract/Procurement Specialist III	874-6	\$155.11	\$159.76	\$164.56	\$169.49	\$174.58
Project Manager	874-7	\$153.03	\$157.62	\$162.35	\$167.22	\$172.24
Program Manager	874-7	\$211.13	\$217.46	\$223.99	\$230.71	\$237.63

1c. Labor Categories

ANALYST

Applies knowledge of statistical methods to analyze various types of data to identify and/or solve specific problems, performance areas or to provide reports on statistical data related to financial, business, health or other areas. Acts as an internal consultant to provide analysis of statistical data of current or proposed systems, processes or solutions. Conducts and delivers results of studies or cost benefit analyses for new projects or changes to existing systems. May consult on risk management and cost control procedures.

This individual may have specialized experience in statistical analysis, facilitation, training, methodology development and evaluation, process re-engineering, identifying best practices, change management, business management techniques, organizational development, bio-statistical, epidemiological or activity and data modeling.

Labor Category	Min. Education	Substitute for Education	Min. Yrs. Experience
Analyst I	Bachelor	5 years of experience can be substituted for bachelor degree.	2
Analyst II	Bachelor	5 years of experience can be substituted for bachelor degree.	5
Analyst III	Bachelor	5 years of experience can be substituted for bachelor degree.	8

SURVEY SPECIALIST

This individual shall assist with or perform any of the phases of the survey process, including, but not limited to: survey planning, design, and development; determining proper survey data collection methodology; pretest/pilot surveying; assessing reliability and validity of data; administering surveys using various types of data collection methods; survey database administration; analyses of quantitative and qualitative survey data; production of reports related to the survey; and briefings of results, to include discussion of recommendations and potential follow-up actions.

Labor Category	Min. Education	Substitute for Education	Min. Yrs. Experience
Survey Specialist I	Associate's	N/A	1-5 years
Survey Specialist II	Bachelor	5+ years of experience can be substituted for bachelor degree.	5

CONTRACT/PROCUREMENT SPECIALIST

Contract and Procurement Specialists duties may include any combination of various duties including, but not limited to development of acquisition packages and evaluations, identification of acquisition lead times and assist to develop sound business cases and strategies for new and follow on procurements, identification of acquisition alternatives and risks, providing recommendations to develop acquisition plans for current and follow-on years, assisting in the development of statement of objectives (SOO), statement of work (SOW), Performance Based Contracting, Earned Value Management (EVM), proposal evaluation plans and source selection plans, justification and approvals (J&As), conducting market research to facilitate the determination of products and services available, assisting in reviewing and revising procurement packages and government cost estimates, developing source selection guidelines and documents that address the strengths weaknesses and risks associated with government cost estimates and procurement packages, assisting in developing best value analysis for new procurement packages, providing support in preparation of documents for government cost estimate evaluations, source selection guideline support, best value analysis, etc., performing grants management or administration, developing and maintain an inventory of contracts and task orders that describes the services/work being provided and milestones throughout the contract life cycle and update the inventory as necessary, and performance of contract closeouts, or other related contracts and procurement related activities. Candidates must have knowledge of the Federal Acquisition Regulations (FAR)

Labor Category	Min. Education	Substitute for Education	Min. Yrs. Experience
Contract/Procurement Specialist I	Associate's		2
Contract/Procurement Specialist II	Bachelor	5 years of experience or Contracts/Procurement certifications can be substituted for bachelor degree.	5
Contract/Procurement Specialist III	Bachelor	5 years of experience or NCMA or DAWIA Contracts/Procurement certifications can be substituted for bachelor degree.	8

PROJECT MANAGER

The Project Manager is the colleague primarily responsible for the detailed delivery of the project. These people blend the capability to run project(s), provide professional advice, interface with smaller size client groups, and manage teams of colleagues.

Under the oversight of a Program Manager, provides overall project, financial, administrative, and schedule management over the activities of one or more project components. The Project Manager directly manages the project's quality, economics, staff and deliverables. Performs evaluations of procedures, processes, models, and systems related to business and contractual management and reports problems and recommends /implements solutions. Provides direction for project personnel, including the review of work products for correctness, adherence to the design concepts and user standards, and progress in accordance with schedules. Coordinates with the Program Manager and customer principals to ensure problem resolution and user satisfaction.

Labor Category	Min. Education	Substitute for Education	Min. Yrs. Experience
Project Manager I	Bachelor	5 years of experience or PMP Certification can be substituted for bachelor degree.	3
Project Manager II	Bachelor	5 years of experience or PMP Certification can be substituted for bachelor degree.	5

PROGRAM MANAGER

Program Managers are corporate and industry leaders in several specific business specialty areas. Program Managers are responsible for the management of the business and ultimately responsible for the entire client relationship. Program Managers direct large customer segments and several concurrently running projects (depending on size). They are responsible for executive level relationships between HMS TECHNOLOGIES and all clients in the area of responsibility. They direct strategy development and implementation of large programs. The Program Manager duties typically include working with client executives on business related visioning strategies, project leadership and communications with stakeholders; project planning and scheduling; earned value management support; project management, including performance monitoring and measurement; reporting and documentation associated with project/program objectives; stakeholder briefings, participation in required meetings, and related project support services; program integration services; and project close-out services.

Labor Category	Min. Education	Substitute for Education	Min. Yrs. Experience
Program Manager	Bachelor	5 years of experience or PMP Certification can be substituted for bachelor degree.	5

2. Maximum order: The Maximum order is \$1,000,000 for all SINs.
3. Minimum order: \$100.00
4. Geographic coverage (delivery area): Domestic delivery only.
5. Point(s) of production (city, county, and state or foreign country): *Martinsburg, WV, Berkeley County.*
6. Discount from list prices or statement of net price: Not applicable.
7. Quantity discounts: Not applicable
8. Prompt payment terms: Not applicable

- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. Yes
10. Foreign items: Not applicable.
- 11a. Time of delivery: To be negotiated at the task order level
- 11b. Expedited delivery: Items available for expedited delivery are noted in this price list.
- 11c. Overnight and 2-day delivery: Non-Applicable
- 11d. Urgent requirements: See contract clause I-FSS-14-B. Agencies can contact the contract for contract administration to obtain faster delivery.
12. F.O.B. point: Destination.
- 13a. Ordering address:

HMS TECHNOLOGIES, INC.
One Discovery Place
Martinsburg, WV 25403-1844

Phone Number: (304) 596-5583
Fax Number: (304) 596-5589
Internet: www.hmstech.com
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).
14. Payment address:

HMS TECHNOLOGIES, INC.
One Discovery Place
Martinsburg, WV 25403-1844

Phone Number: (304) 596-5583
Fax Number: (304) 596-5589
Internet: www.hmstech.com
15. Warranty provision: Not applicable
16. Export packing charges: Not applicable.
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). Yes.
18. Terms and conditions of rental maintenance, and repair – Not applicable.

- 19. Terms and conditions of installation – Not applicable.
- 20. Terms and conditions of repair parts – Not applicable.
- 20a. Terms and conditions for any other services – Not applicable.
- 21. List of service and distribution points – Not applicable
- 22. List of participating dealers – Not applicable.
- 23. Preventative maintenance – Not applicable.
- 24a. Special attributes such as environmental attributes: Not applicable.
- 24b. Section 508 compliance information is available on Electronic and Information technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at www.Section508.gov/.
- 25. Data Universal Number System (DUNS) number: 14-596-5872.
- 26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered. Registration valid to 8-18-2012.